

STEWARDSHIP TECHNICIAN JOB DESCRIPTION

Job Title: Stewardship Technician

Supervisor: Stewardship Manager

Location: Big Talbot Island State Park, Jacksonville, Florida

Hours and Compensation: \$10 per hour, 20 hours per week; Housing provided

Position Description:

The Stewardship Technician will assist in the management of natural resources in the Big Talbot Island region for North Florida Land Trust. Primary responsibilities center around monitoring a nesting population of diamondback terrapins, and will include extensive monitoring, predator control, data management, and support of a volunteer team.

This is a part-time, seasonal position with a start date no later than April 23rd and an end date no later than October 15th, 2018. Housing will be provided at North Florida Land Trust's Big Talbot Island Biological Field Station.

Responsibilities:

Natural Resource Monitoring & Management

- Conduct consistent and accurate surveys of nesting diamondback terrapins.
- Trap and remove predatory pest species impacting diamondback terrapin nesting.
- Collect and manage diamondback terrapin tissue samples.
- Monitor nearby spoil islands for bird and diamondback terrapin activity.
- Ensure regular data entry, proofing, and management for all nesting data collected.

Volunteer Coordination

- Assist in the training and management of diamondback terrapin volunteer team.
- Build monthly volunteer schedules to accommodate availability.

Property Management

- Serve as on-site NFLT contact at field station on Big Talbot Island.
- Quickly address maintenance issues on property and communicate problems to staff.

Job Requirements:

- Bachelor's degree (or in progress) required; B.S. in biology, ecology, or related field preferred.
- Adaptability to variable work schedule – duties will require early mornings, evenings, and weekends.
- Ability to work outdoors for long periods in extreme and variable weather.
- Experience in data entry, proofing, and management.
- Skilled use of GPS units and Microsoft Excel; training can be provided.
- Ability to work independently, communicate effectively, take initiative in problem solving, and report consistently on progress.
- Current and valid driver's license and own form of transportation for travel to field site.
- Willingness to reside at NFLT Biological Field Station for duration of position; pets are not permitted.
- Experience in small boat operation a plus.

To apply, please send a cover letter, resume, and contact information for three (3) references to Emily Dunn, Stewardship Manager (edunn@northfloridalandtrust.org).