

## LAND MANAGER POSITION DESCRIPTION

**Title: Land Manager**

**Supervisor: Stewardship Director**

**Status: Full-time**

### North Florida Land Trust

North Florida Land Trust is a 501(c)3 accredited land trust founded in 1999 with a mission to conserve natural areas, historic resources and working lands of northeast Florida. With headquarters in Jacksonville, NFLT operates primarily in twelve counties in northeast Florida and has protected over 19,000 acres of land throughout the region. NFLT works with public agencies at all levels of government, not-for-profit partners, private landowners and foundations.

### Position Description

The Land Manager is responsible for land management and stewardship activities on over 14,000 acres of fee-owned preserves and conservation easements. The Land Manager will work with stewardship staff on conservation projects, ecosystem restoration, prescribed fire management, and property monitoring.

### Responsibilities

#### *Land Management*

- The Land Manager is responsible for assessing needs, gathering data, and prescribing management techniques and best management practices for forest health, wildlife habitat and ecological restoration. Together with stewardship staff, the Land Manager will develop and implement land management plans for fee-owned properties, including annual work plans and budgets.
- Establish and manage a prescribed fire program for NFLT properties including prescribed burn plans, equipment procurement and contractor coordination.
- Working with agency partners and contractors, the Land Manager will manage timber inventory, including timber sales and reforestation strategies. The Land Manager will assist with managing bids, executing and enforcing timber contracts.
- Regularly monitor property conditions on foot, by vehicle, boat, or by drone. Identify and resolve land management issues as they arise.
- Identify volunteer opportunities on properties and coordinate with Stewardship Manager to schedule volunteer projects and workdays.
- Ensure proper implementation of restoration projects, forestry operations, and other activities through field supervision of contractors, volunteers, interns and direct participation.

#### *Conservation Easement Stewardship*

- Conduct annual monitoring of conservation easement properties.
- Assist in the production of Baseline Documentation Reports for new easements, including on-the-ground field surveys and production of maps and reports.

### *Outreach*

- Build and strengthen partnerships that advance land management best practices and community engagement in land conservation. Establish and maintain relationships with land management partners for cost-share funding, grants and technical assistance.
- Represent NFLT in relevant working groups and committees.
- Develop and implement educational opportunities for the public related to land management, forestry, prescribed fire and other initiatives.

### *Conservation Projects*

- Assist land protection staff in the evaluation of potential conservation projects.
- Assist in the creation of GIS products, including maps for property management, strategic planning, and maps for marketing purposes.

### **Job Requirements**

- Bachelor's degree from an accredited college or university in forestry, natural resource management, environmental science or related field, and three (3) years of professional experience.
- Knowledge and experience in prescribed fire operations, including burning techniques, preparation of burn plans and prescriptions. Prior wildland fire experience is a mandatory requirement.
- Experience working in north Florida ecosystems, knowledge of local flora and fauna.
- Experience in safe operation of equipment including lawn and brush mowers, chainsaws, weed whackers, hand and pole saws and hand tools.
- Experience operating 4WD vehicles. Experience with small boats and trailering a plus.
- Willingness to work outdoors for long periods of time in variable weather conditions, be able to lift at least 50 pounds, and safely operate power tools and equipment.
- Valid driver's license, willingness to travel to locations throughout north Florida and at times, use personal vehicle.
- Excellent verbal and written communication and interpersonal skills are required.
- Experience and comfort in public speaking, engagement and education.
- Must be able to work well in a team as well as independently with minimal supervision.

Interested applicants may send a cover letter and resume to Elizabeth Guthrie at [eguthrie@nflt.org](mailto:eguthrie@nflt.org).