



North Florida Land Trust, Inc.
Maximum Indirect Cost Rate Policy
 Approved December 2021

The North Florida Land Trust (NFLT) is a non-profit organization and while we recognize the importance of partnering with a variety of organizations, we are not committed to matching the indirect cost rates of universities, the U.S. government, or other entities.

The maximum indirect cost rate that NFLT will pay for research and project grants and contracts is ten percent (10%).

This policy is consistent with that of many private foundations and certain government entities that have a flat or maximum rate that caps the amount an applicant institution can charge. NFLT's policy helps ensure furtherance of our organizational goals.

The maximum allowable indirect cost is calculated in the following manner:

$$\text{Indirect Costs} = 0.10 \times \text{Total Direct Costs}$$

Direct costs are the expenses required to execute a grant that are directly attributable and can be reasonably allocated to the project. Program staff salaries, travel expenses, materials, and consultants required to execute the grant are examples. Costs that would not be incurred if the grant did not exist are often indicative of direct costs.

Indirect costs are general overhead and administration expenses that support the entire operations of a grantee and that may be shared across projects. Examples include facilities and administrative expenses that would be incurred regardless of whether a grant is funded. While these costs may not be directly attributable to a project, they are real and necessary to operate as an organization.

The indirect rate limit applies to both the primary applicant organization and any sub-grantees and sub-contractors. Each respective organization may receive indirect costs up to the maximum rate.

A grantee or contractor with an actual indirect cost rate lower than the maximum rate should not increase the funding request to the maximum allowed. NFLT reserves the right to request substantiation of any grantee's indirect cost rate, make a final determination about what direct costs may be used towards the calculation of indirect costs, or make a determination about any modifications to this policy.

Approved Signature: 
 Chair, Board of Directors

Date: 12/22/21

Printed Name: JOHN A DELANO
 Chair, Board of Directors